



# YEARLY STATUS REPORT - 2021-2022

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	
	BMHEC'S KITTEL SCIENCE COLLEGE DHARWAD
<ul style="list-style-type: none"><li>Name of the Head of the institution</li></ul>	DR R CHRISTOPHER
<ul style="list-style-type: none"><li>Designation</li></ul>	PRINCIPAL( In Charge)
<ul style="list-style-type: none"><li>Does the institution function from its own campus?</li></ul>	Yes
<ul style="list-style-type: none"><li>Phone no./Alternate phone no.</li></ul>	08362441693
<ul style="list-style-type: none"><li>Mobile No:</li></ul>	9845554207
<ul style="list-style-type: none"><li>State/UT</li></ul>	KARNATAKA
<ul style="list-style-type: none"><li>Pin Code</li></ul>	580001
<b>2.Institutional status</b>	
<ul style="list-style-type: none"><li>Affiliated / Constitution Colleges</li></ul>	Affiliated to Karnatak University Dharwad
<ul style="list-style-type: none"><li>Type of Institution</li></ul>	Co-education

• Location	Urban
• Financial Status	
• Name of the Affiliating University	KARNATAK UNIVERSITY DHARWAD
• Name of the IQAC Coordinator	DR G M PATIL
• Phone No.	08362441693
• Alternate phone No.	0836246059
• IQAC e-mail address	patilprasannag@gmail.com
• Alternate e-mail address	guddannapatil@yahoo.in
3. Website address (Web link of the AQAR (Previous Academic Year))	<a href="https://kittelsciencedegreecollege.ac.in/iqac/cal.php">https://kittelsciencedegreecollege.ac.in/iqac/cal.php</a>
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://kittelsciencedegreecollege.ac.in/iqac/cal.php">https://kittelsciencedegreecollege.ac.in/iqac/cal.php</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	Nil	2004	04/02/2004	03/02/2009

Cycle 2	B	2.78	2011	08/01/2011	07/01/2016
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6.Date of Establishment of IQAC	10/08/2021
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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9.No. of IQAC meetings held during the year	2
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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10.Whether IQAC received funding from any of the	No
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funding agency to support its activities during the year?

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Nil

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	27/03/2021

15. Multidisciplinary / interdisciplinary

Nil

16. Academic bank of credits (ABC):

Nil

17. Skill development:

Nil

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Nil

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Nil

20. Distance education/online education:

Nil

## Extended Profile

### 1. Programme

1.1	
Number of courses offered by the institution across all programs during the year	1

File Description	Documents
Data Template	No File Uploaded

### 2. Student

2.1	
Number of students during the year	773

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	139

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	
Number of outgoing/ final year students during the year	250

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	
Number of full time teachers during the year	15

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	
Number of Sanctioned posts during the year	Nil

File Description	Documents
Data Template	No File Uploaded

### 4. Institution

4.1	20
Total number of Classrooms and Seminar halls	
4.2	16523031.23
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process.

The institution prepares and plans the processes of the college towards the delivery of the curriculum expresses the core values and goals of the institution. The chairman of BOS (Chairman of PG Department of KUD) and the senior Internal tests for theory and practical The Principal monitors the effective delivery of the curriculum expresses the core values and goals of the institution.

File Description

Upload relevant supporting document

Link for Additional information

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous and Comprehensive Evaluation (CCE).

The college receives the curriculum from the University and adheres to the instructional programs prior to semester end examinations. This summer encourage them to perform better. The co-curricular activities in the institution.

File Description

Upload relevant supporting documents

Link for Additional information

1.1.3 - Teachers of the Institution participate in following activities related to curricular development: Affiliating University Setting of question papers for UG/PG programs Design and Development of new courses

File Description

Details of participation of teachers in various bodies/activities provided as a response to the meeting.

Any additional information

### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description
Any additional information
Minutes of relevant Academic Council/ BOS meetings
Institutional data in prescribed format (Data Template)

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data required**

Nil

File Description
Any additional information
Brochure or any other document relating to Add on /Certificate programs
List of Add on /Certificate programs (Data Template )

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs**

0

File Description
Any additional information
Details of the students enrolled in Subjects related to certificate/Add-on programs

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Rights and Environmental Science which are mandatory subjects thus addressed through environmental studies. Human rights is mandatory subject. The**

The curriculum developed by Karnatak University Dharwad has all the crosscutting issues related to Professional Ethics, Gender, Human Rights and Environmental Science which are mandatory subjects thus addressed through environmental studies. Human rights is mandatory subject. The

File Description
Any additional information
Upload the list and description of courses which address the Professional Ethics, Gender, Human Rights and Environmental Science which are mandatory subjects thus addressed through environmental studies. Human rights is mandatory subject. The

**1.3.2 - Number of courses that include experiential learning through project work/field**

02

File Description
Any additional information
Programme / Curriculum/ Syllabus of the courses
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses

MoU's with relevant organizations for these courses, if any

Number of courses that include experiential learning through project work/field work/internshi

### 1.3.3 - Number of students undertaking project work/field work/ internships

301

File Description

Any additional information

List of programmes and number of students undertaking project work/field work/ /internships (

### 1.4 - Feedback System

#### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

File Description

URL for stakeholder feedback report

Action taken report of the Institution on feedback report as stated in the minutes of the Govern

Any additional information(Upload)

#### 1.4.2 - Feedback process of the Institution may be classified as follows

File Description

Upload any additional information

URL for feedback report

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

790

File Description

Any additional information

Institutional data in prescribed format

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the ye

741

File Description

Any additional information

Number of seats filled against seats reserved (Data Template)

### 2.2 - Catering to Student Diversity



2.2.1 - The institution assesses the learning levels of the students and organizes special Prog

Nil

File Description

Link for additional Information

Upload any additional information

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students

773

File Description

Any additional information

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and pr

The Institute provides necessary infrastructural facilities including

Experiential learning:

- College have nine Science Departments with well-established labor
- Students are given skill enhancing training in various subjects.

Participative learning:

- All the students are encouraged to give seminars in all the subje
- Students are encouraged to participate extra- curricular activiti
- Students are also encouraged to participate in various games and

Problem solving techniques:

- UsageProblem solving technique is regular feature of our Institut
- Even students participate in projects, scientific model, poster n

File Description

Upload any additional information

Link for additional information

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write descrip

The college has provided personal computers with internet facility to like Zoom & Google meet, YouTube channel, What's App. Teachers recor

File Description

Upload any additional information

Provide link for webpage describing the ICT enabled tools for effective teaching-learning proces

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the last year)

#### 2.3.3.1 - Number of mentors

39

File Description

Upload, number of students enrolled and full time teachers on roll.

Circulars pertaining to assigning mentors to mentees

mentor/mentee ratio

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description

Full time teachers and sanctioned posts for year (Data Template)

Any additional information

List of the faculty members authenticated by the Head of HEI

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality

10

File Description

Any additional information

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. /

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution

##### 2.4.3.1 - Total experience of full-time teachers

15

File Description

Any additional information

List of Teachers including their PAN, designation, dept. and experience details(Data Template)

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

College conducts two internal theory examinations as per the guidelines. Students receive answer scripts and teachers make them aware of their mistakes and shortcomings. Some of the regular features of the college. Every Department is asked to

File Description

Any additional information

Link for additional information

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time

Attendance to the internal test is compulsory for every student. College has Exam on respective department notice board. To keep the transparency of allocation of students. Students are permitted for factual correction only. Before the final department notice board and communicated to students to get corrected only factual

File Description

Any additional information

Link for additional information

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

During the academic year 2021-2022, Karnataka State Government and all study and understand depth of the PO, PSO and CO prescribed in the syllabus. Principal addresses students about the PO, PSO and CO. The students are

File Description

Upload any additional information

Paste link for Additional information

Upload COs for all courses (exemplars from Glossary)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution

CO is integrated with POs with respect to knowledge building & its effective

Measures:

1. Semester End Examinations (SEE): This is a direct evaluation in which
2. IA test: At the Institutional level students are assessed and evaluated
3. Feedback Evaluation: Institution collects feedback from the stakeholders
4. Placement: The employability of the student depends on successful
5. Higher studies: The progression of students to Higher Education is

File Description

Upload any additional information

Paste link for Additional information

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

170

File Description

Upload list of Programmes and number of students passed and appeared in the final year exam

Upload any additional information

Paste link for the annual report

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

[https://kittelsciencedegreecollege.ac.in/iqac/file\\_upload/iqac\\_rep/Ic](https://kittelsciencedegreecollege.ac.in/iqac/file_upload/iqac_rep/Ic)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research p

3.1.1.1 - Total Grants from Government and non-governmental agencies for research prc

Nil

File Description

Any additional information

e-copies of the grant award letters for sponsored research projects /endowments

List of endowments / projects with details of grants(Data Template)

3.1.2 - Number of departments having Research projects funded by government and no

3.1.2.1 - Number of departments having Research projects funded by government and n

0

File Description

List of research projects and funding details (Data Template)

Any additional information

Supporting document from Funding Agency

Paste link to funding agency website

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

0

File Description

Report of the event

Any additional information

List of workshops/seminars during last 5 years (Data Template)

### 3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the

0

File Description

Any additional information

List of research papers by title, author, department, name and year of publication (Data Template)

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers published

0

File Description

Any additional information

List books and chapters edited volumes/ books published (Data Template)

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students

1. Voting Campaign Rally - The Election Commission of the District Academy students were enabled to enter their personal details to be made available.

2. Swami Vivekananda birth anniversary was celebrated with fervor and devotion.

3. The 75th milestone Independence Day of India was celebrated with great enthusiasm on 15th August 2022.

File Description

Paste link for additional information

Upload any additional information

#### 3.3.2 - Number of awards and recognitions received for extension activities from government

##### 3.3.2.1 - Total number of awards and recognition received for extension activities from government

1

File Description

Any additional information

Number of awards for extension activities in last 5 year(Data Template)

e-copy of the award letters

#### 3.3.3 - Number of extension and outreach programs conducted by the institution through

##### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry

3

File Description

Reports of the event organized

Any additional information

Number of extension and outreach Programmes conducted with industry, community etc for the

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during th**

**3.3.4.1 - Total number of Students participating in extension activities conducted in coll**

132

File Description

Report of the event

Any additional information

Number of students participating in extension activities with Govt. or NGO etc (Data Template)

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student**

1

File Description

e-copies of linkage related Document

Details of linkages with institutions/industries for internship (Data Template)

Any additional information

**3.4.2 - Number of functional MoUs with national and international institutions, universit**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importar**

0

File Description

e-Copies of the MoUs with institution./ industry/corporate houses

Any additional information

Details of functional MoUs with institutions of national, international importance, other universi

## **INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

**4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learn**

The institution is situated in the heart of the city having 3.2 acres

Each department has two or more well equipped laboratories. Most of t medicinal plants. A separate examination hall is maintained.

The library is partially computerized with huge collection of books n

A hygienic and spacious college canteen is maintained for the use of

File Description

Upload any additional information

Paste link for additional information
4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, o
The institution has adequate facilities for cultural activities. They like Kabaddi, Volley ball, Through ball, Tennikoit, Cricket, Hockey e
File Description
Upload any additional information
Paste link for additional information
4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart
0
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities
9
File Description
Upload any additional information
Paste link for additional information
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (I
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year
1332196.0
File Description
Upload any additional information
Upload audited utilization statements
Upload Details of budget allocation, excluding salary during the year (Data Template)
4.2 - Library as a Learning Resource
4.2.1 - Library is automated using Integrated Library Management System (ILMS)
<ul style="list-style-type: none"> <li>· Name of ILMS software:e-lib software</li> <li>· Nature of automation (fully or partially):Partially</li> <li>· Version : 16.2</li> <li>· Year of Automation : 2020-21</li> </ul>
File Description
Upload any additional information
Paste link for Additional Information
4.2.2 - The institution has subscription for the following e-resources e-journals e-Shodh

File Description
Upload any additional information
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Templ

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journa

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/

1,32,770.00

File Description
Any additional information
Audited statements of accounts
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login da

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

The number of students library usage :492 Total Number of working day

File Description
Any additional information
Details of library usage by teachers and students

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has positively integrated ultra - modern IT methods and i

- The fully bodied infrastructure of the College comprises 64 compute
- The College has two servers for the smooth functioning of library a
- The College library is partially automated.
- The College has dynamic website and active social media platform fc
- The college has Biometric attendance.
- The College has five printers with scanner and four photocopy machi

File Description
Upload any additional information
Paste link for additional information

##### 4.3.2 - Number of Computers

66

File Description
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Upload any additional information

Student - computer ratio

### 4.3.3 - Bandwidth of internet connection in the Institution

File Description

Upload any additional Information

Details of available bandwidth of internet connection in the Institution

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic s

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

246570.0

File Description

Upload any additional information

Audited statements of accounts.

Details about assigned budget and expenditure on physical facilities and academic support facili

#### 4.4.2 - There are established systems and procedures for maintaining and utilizing physical,

1. System established for maintenance: Principal constitute the Constr

2. Sports facilities: The College has a multi gym students can avail

3 Academic facilities: Since the college is a single discipline Scier service engineer is appointed who look in to the working conditions c

4 Library facilities: Library advisory committee is constituted where

File Description

Upload any additional information

Paste link for additional information

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Gov

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the G

421

File Description

Upload self attested letter with the list of students sanctioned scholarship

Upload any additional information

Number of students benefited by scholarships and free ships provided by the Government during

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the ir**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by**

0

File Description

Upload any additional information

Number of students benefitted by scholarships and free ships institution / non- government agen

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution inclu**

File Description

Link to institutional website

Any additional information

Details of capability building and skills enhancement initiatives (Data Template)

**5.1.4 - Number of students benefitted by guidance for competitive examinations and car**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and c**

0

File Description

Any additional information

Number of students benefitted by guidance for competitive examinations and career counseling (

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student griev undertakings on policies with zero tolerance Mechanisms for submission of online/offline**

File Description

Minutes of the meetings of student redressal committee, prevention of sexual harassmt comm

Upload any additional information

Details of student grievances including sexual harassmt and ragging cases

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

5

File Description

Self-attested list of students placed

Upload any additional information

**5.2.2 - Number of students progressing to higher education during the year**

### 5.2.2.1 - Number of outgoing student progression to higher education

43

File Description

Upload supporting data for student/alumni

Any additional information

Details of student progression to higher education

### 5.2.3 - Number of students qualifying in state/national/ international level examinations

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

7

File Description

Upload supporting data for the same

Any additional information

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities

2

File Description

e-copies of award letters and certificates

Any additional information

Number of awards/medals for outstanding performance in sports/cultural activities at university

#### 5.3.2 - Institution facilitates students' representation and engagement in various administrative

The Academic Council is formed by selecting a Class Representative (C awareness activities. The College also provides NCC facility. Red Cross year. The College involves the services of the selected Council Representatives. Festivals like Independence Day and Republic Day, Karnataka Rajyotsava

File Description

Paste link for additional information

Upload any additional information

#### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

##### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

10

File Description

Report of the event

Upload any additional information

Number of sports and cultural events/competitions in which students of the Institution participate

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the Institution

There is no registered Alumni Association, however Alumni Association is active

File Description

Paste link for additional information

Upload any additional information

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description

Upload any additional information

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Kittel Science College is placed in the heart of the city Dharwad since its inception in the 1950s
- The governance of the institute is looked after by the Basel Mission
- The Principal with the directions of the management is the author of the vision and mission
- The Principal translates information and instructions from the management to the faculty and students
- The Principal under the guidance of the management constitutes academic and administrative policies
- As the lady students form the major strength, the institution ensures their holistic development

File Description

Paste link for additional information

Upload any additional information

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization, delegation of powers, etc.

Student representative council is constituted which include various departments. Various committees are headed and guided by the Principal who is also the chairperson of the SRC. Functional autonomy is granted to all departments and associations in the institution. Students are elected/ selected as secretaries and joint secretaries of various departments. Management guides and directs the Principal in Administrative matters. The Principal is the chairperson of SRC and will nominate various academic and administrative committees. The Heads of the various Departments look after the Department infrastructure and ensure the quality of education.

At the end of the even semester Annual Social day is celebrated.

File Description

Paste link for additional information

Upload any additional information

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the notification issued by Karnatak University Dharwad our college has celebrated the 75th Anniversary. The milestone event was spread across for three days from 13th to 15th August. The Karnatak University Dharwad issued guidelines to organise competitive activities. The activities instilled our youthful students to inculcate national pride. Our college campus was beautified, decorated elegantly and brightly in the spirit of Independence Day. The tricolour was hoisted on 15th August at the United flag hoisting ceremony.

File Description

Strategic Plan and deployment documents on the website

Paste link for additional information

Upload any additional information

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from periodic reports

The institute has well organised administrative structure guided by the Principal. Administration is the co-operative effort of the Principal, teaching staff and non-teaching staff. Under the administration of the Principal various committees are formed to look after the welfare of the students. The library is a rich source of knowledge and is well maintained and updated. Policies - as per KCSR and UGC guidelines

- Appointments and promotions are based on UGC rules.
- The Principal, senior staff members form organisation structure based on merit.
- As there is no approval by government for appointment of permanent staff members.

File Description

Paste link for additional information

Link to Organogram of the Institution webpage

Upload any additional information

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and

File Description

ERP (Enterprise Resource Planning) Document

Screen shots of user interfaces

Any additional information

Details of implementation of e-governance in areas of operation, Administration etc (Data Temp

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College canteen with separate section for students, teaching and
- Fitness centre (multigym) for teaching and non-teaching staffs.
- Co-operative society for long term / short term loans payable at
- Provident fund for both teaching, non-teaching and also temporary
- A get-together programme of all staff is arranged at the beginning
- 7 lecture halls with ICT facilities and two conference halls. Eve
- Special leave granted for participation and presenting paper in c
- Internet facility in office, library and all departments.
- Electronic gadgets like LCD, printer for every department to prep
- Staff association functions under guidance of principal.
- Maternity and medical leave for eligible staff members.
- Earned leave can be availed by staff.
- Uniforms for supportive staff.
- Fee concession to the wards of non-teaching staff.
- Solar panels installed in the office and departments for smooth f

File Description

Paste link for additional information

Upload any additional information

6.3.2 - Number of teachers provided with financial support to attend conferences/ work

6.3.2.1 - Number of teachers provided with financial support to attend conferences/wor

0

File Description

Upload any additional information

Details of teachers provided with financial support to attend conference, workshops etc during t

6.3.3 - Number of professional development /administrative training programs organized

6.3.3.1 - Total number of professional development /administrative training Programmes

0

File Description

Reports of the Human Resource Development Centres (UGCASC or other relevant centres).

Reports of Academic Staff College or similar centers

Upload any additional information

Details of professional development / administrative training Programmes organized by the Univ

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Program

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz.

0

File Description

IQAC report summary

Reports of the Human Resource Development Centres (UGCASC or other relevant centers)

Upload any additional information

Details of teachers attending professional development programmes during the year (Data Temp

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Teacher Performance Appraisal System provides teachers with meani  
focus on discrete acts of teaching and self-evaluation. The use of pe

The performance of the faculty is evaluated based on professional cor

Financial support to the faculty is rendered with the motive to enhar

The appraisal of non-teaching staff will be done on the following par

Job knowledge and skills, Understanding the job responsibility

Knowledge and skills are necessary to perform the job effectively

Regularity and factuality, Quality and student service, Interpersonal

File Description

Paste link for additional information

Upload any additional information

### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the va

Enumerate the various internal and external financial audits carried

Institution conducts internal and external financial audits regularly  
the Joint Director, Higher Education, then, by the Senior Auditor, Gc

File Description

Paste link for additional information

Upload any additional information

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers:

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

0

File Description

Annual statements of accounts

Any additional information

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropes

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resour

1. Fees charged as per the university and government norms.
2. The College receives salary grant from the State Government.
3. Preparation of budget.

- Allocation of fund to various activities.
- Close monitoring on expenses against budget and variance reasonir
- Centralized purchase department
- Major expenses require prior approval and routed through designat
- Controls are implemented to curb any possibility of revenue leaka

- Best Practices for utilization of resources:
- The Board of Accounts discuss and evaluate the budget proposals c
- There is special emphasis on ensuring that money is expended on t
- To ensure cost effective purchases, all purchases are routed thro
- Careful planning and scheduling are done so that all labs, class
- In the case of research grants received, a separate ledger accour

File Description

Paste link for additional information

Upload any additional information

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionaliz

1. Improvement in quality of teaching and research by regular inputs
2. Providing inputs for best practices in administration for efficie
3. Providing inputs for Academic and Administrative Audit and analys

IQAC prepares, evaluates and recommends the following for approval by relevant Institute and Govt. statutory authorities:

- (a) Annual Quality Assurance Report (AQAR)
- (b) Self-Study Reports of various accreditation bodies (ISO 9001, UGC
- (c) Performance Based Appraisal System (PBAS) for Career Advancement
- (d) Stakeholder's feedback
- (e) Process Performance & Conformity
- (f) Action Taken Reports
- (g) New Programmes as per National Missions and Govt. Policies



File Description
Paste link for additional information
Upload any additional information

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of c

As a part of a routine teaching-learning process, teachers organize w encourage creativity, innovation and assimilation of ideas to yield n

Institute highlights on learner centric education approach which orga like audio visual mode of teaching, case study based learning, indust the industry. The program involves various activities like aptitude t

File Description
Paste link for additional information
Upload any additional information

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Intern  
Participation in NIRF any other quality audit recognized by state, national or internation

File Description
Paste web link of Annual reports of Institution
Upload e-copies of the accreditations and certifications
Upload any additional information
Upload details of Quality assurance initiatives of the institution (Data Template)

## INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the ye

The institution gives highest priority to safety and security of all gender sensitivity and highlights social problems such as women's saf (ICC) and College Grievance Redressal Cell. The Counseling committee cameras provides round-the-clock security. Mentorship in college to k

File Description
Annual gender sensitization action plan
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Comm

7.1.2 - The Institution has facilities for alternate sources of energy and energy conserva

File Description
Geo tagged Photographs
Any other relevant information

7.1.3 - Describe the facilities in the Institution for the management of the following types o

Kittel Science College facilitates several techniques for the managen

### Solid Waste Management:

Following the Government of India's resolution use of polythene bag and Society. Recycling workshops held amongst students by the NSS unit and

Liquid Waste Management: Various department and student level sensitivity

Hazardous chemicals and radioactive waste management: Hazardous waste

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

File Description
Relevant documents like agreements/MoUs with Government and other approved agencies
Geo tagged photographs of the facilities
Any other relevant information

### 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting and

File Description
Geo tagged photographs / videos of the facilities
Any other relevant information

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description
Geo tagged photos / videos of the facilities
Any other relevant documents

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the promotional activities

File Description
Reports on environment and energy audits submitted by the auditing agency
Certification by the auditing agency
Certificates of the awards received
Any other relevant information

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment technology and facilities for persons with disabilities (Divyangjan) accessible website, sc material, screen reading**

File Description
Geo tagged photographs / videos of the facilities
Policy documents and information brochures on the support to be provided
Details of the Software procured for providing the assistance
Any other relevant information

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e**

The institution believes in equality of all cultures and traditions a of events. With great fervour the national festivals, birth anniversa obstructions in prevailing the education in rural areas. Our institut facilities so that they are not left with any reason for not attendir

File Description
Supporting documents on the information provided (as reflected in the administrative and acad
Any other relevant information

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obliga**

Kittel Science College has been committed to educating our students a our college encouragethe students to participate in the Independence To promote the ideal of the Swatch Bharat Abhiyan, NSS Unitorganizes

File Description
Details of activities that inculcate values; necessary to render students in to responsible citizen
Any other relevant information

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, adminis adherence to the Code of Conduct Institution organizes professional ethics programmes**

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, numb
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, e  
Kittel Science College observes several nationally and internationall  
and include cultural performances,

The birth anniversary of Mahatma Gandhi programs by the NSS unit. Kit  
organizes different motivational events on Swami Vivekananda's life a  
spread awareness about the importance of elections and the role of ci

File Description

Annual report of the celebrations and commemorative events for the last (During the year)

Geo tagged photographs of some of the events

Any other relevant information

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

1. Providing Fee Concession for poor and financially weak students.
  2. "The Gift of Green": Towards Building a Sustainable and Clean Coll
1. We strive to create a model of education that is based on compassi  
in areas of power, water and cleanliness. This is a collective endeav

File Description

Best practices in the Institutional web site

Any other relevant information

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and t

- The NSS, YRC, SRC Units of the college are vibrant bringing laurels
- Providing Computer and Internet facility to all science departments
- Procurement of Books and Journals according to the needs of faculti
- Exposing students for outdoor learning through educational trips ar
- By arranging special talk by experts, students have ample opportuni
- Special Leave is granted to the faculty whenever needed.
- Blood donation Camp has been organized by YRC and NSS at regular ir
- Swatch Bharat (Clean India) Movement is being regularly organized k
- We are giving more preference to the rural background student durir

File Description

Appropriate web in the Institutional website

Any other relevant information

### 7.3.2 - Plan of action for the next academic year

- The NSS, YRC, SRC Units of the college are vibrant bringing laurels
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