



## YEARLY STATUS REPORT - 2020-2021

Part A					
Data of the Institution					
<b>1.Name of the Institution</b>			BMHEC's KITTEL SCIENCE COLLEGE DHARWAD		
• Name of the Head of the institution			Dr R CHRISTOPHER		
• Designation			PRINCIPAL (In-Charge)		
• Does the institution function from its own campus?			Yes		
• Phone no./Alternate phone no.			08362441693		
• Mobile No:			9845554207		
• State/UT			KARNATAKA		
• Pin Code			580001		
<b>2.Institutional status</b>					
• Type of Institution			Co-education		
• Location			Urban		
• Financial Status			Grants-in aid		
• Name of the Affiliating University			KARNATAK UNIVERSITY DHARWAD		
• Name of the IQAC Coordinator			Dr G M PATIL		
• Phone No.			08362441693		
• Alternate phone No.			08362460259		
• IQAC e-mail address			patilprasannag@gmail.com		
• Alternate e-mail address			guddannapatil@yahoo.in		
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>					
<a href="http://www.kittelsciencecollege.com">http://www.kittelsciencecollege.com</a>					
<b>4.Whether Academic Calendar prepared during the year?</b>					
Yes					
• if yes, whether it is uploaded in the Institutional website Web link:					
<a href="http://www.kittelsciencecollege.com">http://www.kittelsciencecollege.com</a>					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	Nil	2004	04/02/2005	03/02/2009
Cycle 2	B	2.78	2011	08/01/2011	07/01/2016
<b>6.Date of Establishment of IQAC</b>				10/01/2011	
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		
• If No, please upload the minutes of the meeting(s) and Action Taken Report			<a href="#">View File</a>		
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			No		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>					
Nil					
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>					
Plan of Action			Achievements/Outcomes		

Nil	Nil
13. Whether the AQAR was placed before statutory body? <b>Yes</b>	
• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	28/03/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

### Extended Profile

<b>1. Programme</b>	
1.1	01
Number of courses offered by the institution across all programs during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2. Student</b>	
2.1	810
Number of students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.2	50
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	220
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3. Academic</b>	
3.1	21
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	54
Number of Sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	No File Uploaded
<b>4. Institution</b>	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	700000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution prepares plans towards students, administration, academic, co-curricular and extra-curricular activities to ensure effective curriculum delivery which is designed and framed by Karnatak University. The college follows the curriculum designed by the affiliating

University through Board of Studies. Members of BOS are from affiliated colleges. The faculty members of the institution are involved in various seminars, workshops and discussion related to curriculum development, organized by Board of Studies of Karnatak University Dharwad. The college ensures effective curriculum delivery through a systematic and transparent mechanism. The college committee prepares the academic calendar and adheres to the University academic schedule by incorporating academic and non-academic activities and Internal tests for theory and practicals. The head of all departments conduct a meeting to distribute workload, plan the activities of the department and effectively implement the curriculum. The principal monitors the effective implementation of the calendar through formal meetings with the staff. The time table for the academic year is prepared by a committee. The staff prepares a course plan, maintains student attendance and work diary. The Head of Department and Principal verify the work diary and student attendance regularly. . The institution conducts Internal Assessment test according to the University curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college receives the curriculum from the University and adheres to the academic calendar and curriculum. Internal tests are conducted in the fourth and eighth week of each semester. Each internal test is for 20 marks and is further reduced to 10 marks. Practical tests are conducted prior to the semester end practical exams. The aim of these tests is to evaluate the effectiveness of instructional programs prior to semester end examinations. This summative assessment indicates the students level of understanding, level of information and competency in writing, analyzing and executing in practical tests as well as written tests. The continuous internal evaluation is a process that requires the teacher to assist the students in the form of advice, explanation as well as encourage them to fare better. The cocurricular activities in the college is also a form of assessment indicator to a students progress in expressing the curriculum through activities conducted by various associations in the college. The extracurricular activities like the NSS and Youth Red Cross are also indicators of a student's progress.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

##### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

##### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

##### 1.2.2 - Number of Add on /Certificate programs offered during the year

##### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

##### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

##### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

##### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum developed by Karnatak University Dharwad has all the components related to professional ethics, gender, human values, environment and sustainability. Associations conduct activities and programs that dwell on environment and sustainability, health and gender sensitization by inviting resource persons. The NSS is creating awareness on education for all, conservation of natural resources, human values, national integration and service to society. The curriculum includes Indian Constitution, Human Rights and Environmental Science which are mandatory subjects. The objective of this course is to ensure that the students have knowledge of constitution, fundamental duties and rights of citizen. It empowers them with the knowledge of country and sense of responsibility. The issue of environment and sustainability are addressed. Environmental day is celebrated on June 5th every year. Students are taught democratic values, scientific humanism, social justice and unity and integrity of the nation. Personality development and communication skills in compulsory subject for B.Sc III semester. This course helps the students in physical, mental, intellectual and spiritual development. This helps students to develop human values, leadership and professional ethics for their overall enrichment of personality. The institution organized various awareness programs and activities on crosscutting issues with support from NSS and Red cross.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

##### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01	
File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded
<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
Nil	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
B.Sc.I- 288, B.Sc.II -260 and B.Sc.III- 240	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
B.Sc.I- 288, B.Sc.II -260 and B.Sc.III- 240	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	No File Uploaded
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
<p>The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners</p> <p>The assessment of the levels of students is done through their performance in Internal Tests practical tests and by interaction in classrooms and laboratory. Personal care is given by the teachers to both the slow learners and advanced learners with updated class notes. Slow learners are provided question banks, prepared notes and reference books. Further guidance is provided to improve their performance in their examinations. Extra practicals are conducted for students with shortage of attendance and slow learners. Problem solving for small groups are taken up in Mathematics Department.</p> <p>Teachers guide the advanced learners in preparing notes from additional reference books, journal and literature/data available in the college library and from the internet. Further the advanced learners are encouraged to take up projects and do seminars, presentations on topics of their interest.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>	
Number of Students	Number of Teachers
788	21
File Description	Documents
Any additional information	<a href="#">View File</a>
<b>2.3 - Teaching- Learning Process</b>	
<b>2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>	
<p>The Institute provides necessary infrastructural facilities including augmentation of learning resources time to time. Following are the student centric methods practiced in the college.</p> <p><b>Experiential learning:</b></p> <ul style="list-style-type: none"> <li>• College have nine Science Departments with well-established laboratories with all the experiential learning facilities such as internet connectivity etc.</li> </ul>	

- Students are given skill enhancing training in various subjects.

#### Participative learning:

- All the students are encouraged to give seminars in all the subjects, students take part in group discussion, quiz, essay writing, debate competitions are the regular features of the college.
- Students are encouraged to participate extra-curricular activities and competitions held at intercollegiate and university level.
- Students are also encouraged to participate in various games and sports and yoga. Students are also given training in gym and sports by physical director.

#### Problem solving techniques:

- Usage of problem solving technique is regular feature of our Institution. Problems are not only solved in class rooms but even thought provoking problems are solved in practical sessions in all the core subjects.
- Even students participate in projects, scientific model, poster making completions etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

#### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Internet is used to obtain E-resources. LMS platform is used to disseminate lesson plans through slides, docs etc. Digital learning using E-books are provided for easy access to diagrams, notes, solutions etc. Syllabus, question banks, previous year question papers are provided to the students for each semester. Intimations to students about University circulars and Government notices concerning admissions, scholarships, examination time tables, extension of dates and other notifications from College are posted through social media like whatsapp class group for each class for different subject combination. E-Platforms like Google classroom, Zoom classes, and You-tube videos are used by the teaching staff to take online lessons for students as and when required. Links and information for participation in Online Conferences, Seminars, Workshops, and Inter Collegiate Competitions are notified to both staff and students in their relevant subjects the E-platforms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

#### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

##### 2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

##### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

##### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College conducts two internal theory examinations as per the guidelines of University. Principal forms an Internal Theory Examination Committee, which prepares the time table and conducts two internal theory examinations in the 8th and 12th week of every semester. Teachers evaluate the answer scripts and marks list are displayed on the notice board. Even students can see their evaluated answer scripts and teachers make them aware of their mistakes and show the model answers. Faculty members guide the students to improve their performance. The institution conducts regular internal evaluation to know the learning level and progress of students. Even individual department faculties conduct internal practical examination in their respective subjects. Seminars, Assignments, tutorial are some of the regular features of the college. Every Department is asked to maintain internal examination marks register. Even college office maintains consolidated subject register. At the end of semester Internal theory and Practical Marks are uploaded in the University examination portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

##### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Attendance to the internal test is compulsory for every student. College has Examination Committee. The Committee is entrusted to conduct scheduled internal tests and communicate the students one week prior to the actual schedule of examination and similarly, collects computerized sets of question papers from every Department prior to one week of the internal test. The answer sheet has to be evaluated and

submit the tabulated statement of marks displayed on respective department notice board. To keep the transparency of allocation of internal marks, every teacher circulates the answer sheets to students in the classroom so as to realize the performance of students and similarly, teacher also show model answer to the students. Students are permitted for factual corrections only. Before the finalization of internal marks which are to be uploaded on university examination portal, the actual internal marks scored by the students are notified on respective department notice board and communicated to students to get corrected only factual errors in the case of genuinely. All these processes have taken the confidence of entire student's community about the transparency of all occasion of internal marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.kittelsciencecollege.com>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

## 3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>1. Awareness Week (27/10/2020) - Principal launched the awareness program. Later, covid-19 awareness campaign was conducted in the college premises under Rapid, RTPCR Test program for all teaching and non-teaching staff for covid-19 test. Covid-19 awareness rally was organized with the college students in the college premises.</p> <p>2. Cast your Vote Campaign (21/12/2020) - On behalf of Election Commission of India, District Administration Zilla Panchayat and Department of Youth Empowerment and Sports department, Dharwad and NSS of our college organized the program to educate the young electors regarding procedure to registration of name in Electoral Roll, how to cast vote, how to help the election machinery to prevent corrupt practices.</p> <p>3. Covid-19 Awareness Campaign Program (26/04/2021) - In relation to the above matter as per the order of Deputy Chief Secretary, Youth Empowerment and Sports Department, in association with District Administration of Dharwad, NSS Units of Karnatak University and local colleges, a Covid-19 vaccination awareness program was organized in market area of Dharwad on 26/04/2021 at 11 AM</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	
3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year	
1	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded
3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year	
3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
3	
File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded
3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year	
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
128	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded
3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
0	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded
3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year	
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	
0	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>The institution is situated in the heart of the city having 3.2 acres of land. It has well equipped office which is fully computerized with digitally knowledge staff. College has 20 class rooms out of which 07 rooms have LCD facility with smart boards big size comfortable desks and podium we have two seminar halls two auditoriums.</p> <p>Each department has two or more well equipped laboratories. Most of the laboratories were connected with uninterrupted power supply with solar energy large number of specimens are collected in the department of Botany and zoology. Chemistry and zoology department has maintained the departmental library to issue books for the students. The college has a botanical garden with rare and medicinal plants. A separate examination hall is maintained.</p>	

The library is partially computerized with huge collection of books more than twenty two thousands of various subjects. 50 periodicals, a browsing center with 15 computers a scanner a xerox machine.

A hygienic and spacious college canteen is maintained for the use of students and staff. Separate rest room for boys and girls is maintained. College has a indoor stadium and a multy gym to facilitates the physical activities and sports.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities. There is a Harmonium, Cassio and Audio visual for the cultural programme. There is a multy gym with latest equipment for boys and girls. To facilitate indoor sports Chess, Carrom, Table tennis Shuttle badminton are provided in the Rest rooms for boys and girls separately. There is a ground to facilitates out door games like Kabaddi, Volley ball, Through ball, Tennikoit, Cricket, Hockey etc. Students are encouraged to participate in yoga class in the auditorium usually evening hours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4170444

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software:e-lib software
- Nature of automation (fully or partially):Partially
- Version : 16.2
- Year of Automation : 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

132430

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5058

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has positively integrated ultra - modern IT methods and is looking forward to the complete automation of the daily activities of the College. Academic administrative and admission process are integrated with IT to become the process easier efficient and transparent.

- The fully bodied infrastructure of the College comprises 64 computers connected with internet
- The College has two servers for the smooth functioning of library and Computer science laboratories.



- The College library is partially automated.
- The College has dynamic website and active social media platform for alumni and parent teachers interaction.
- The college has Biometric attendance.
- The College has five printers with scanner and four photocopy machines.
- 

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

64

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**A.  $\geq$  50MBPS

File Description	Documents
Upload any additional information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

744592

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

436

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

105

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees		A. All of the above
<b>File Description</b>		<b>Documents</b>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee		No File Uploaded
Upload any additional information		No File Uploaded
Details of student grievances including sexual harassment and ragging cases		No File Uploaded
<b>5.2 - Student Progression</b>		
<b>5.2.1 - Number of placement of outgoing students during the year</b>		
<b>5.2.1.1 - Number of outgoing students placed during the year</b>		
13		
<b>File Description</b>		<b>Documents</b>
Self-attested list of students placed		No File Uploaded
Upload any additional information		No File Uploaded
<b>5.2.2 - Number of students progressing to higher education during the year</b>		
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>		
50		
<b>File Description</b>		<b>Documents</b>
Upload supporting data for student/alumni		<a href="#">View File</a>
Any additional information		No File Uploaded
Details of student progression to higher education		No File Uploaded
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>		
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>		
0		
<b>File Description</b>		<b>Documents</b>
Upload supporting data for the same		No File Uploaded
Any additional information		No File Uploaded
<b>5.3 - Student Participation and Activities</b>		
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>		
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>		
01		
<b>File Description</b>		<b>Documents</b>
e-copies of award letters and certificates		No File Uploaded
Any additional information		No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)		No File Uploaded
<b>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</b>		
<p>The College imbibes the culture of Student Representative Council (SRC) in its various curricular and co-curricular activities. The Academic Council is formed by selecting a Class Representative (CR) from each Class on the basis of highest marks secured in the previous examination. The representatives for non-academic Council are selected on the basis of proficiency in the field. One General Secretary (GS) was selected from amongst the Secretaries selected to facilitate the coordination amongst the secretaries for the smooth conduct of activities. Besides this, there's an NSS unit for students to participate in the social awareness activities. The College also provides NCC facility for the students who wish to venture in the field of armed forces. Red Cross Unit of our College enrolls students to groom them as useful volunteers. Each Council is headed by on staff member and the Chairman of Student Representative Council delegates the activities to the Staff member in-charge. The selection/election of student Representatives will be done at the beginning of the academic year. The College involves the services of the selected Council Representatives for various activities like Debate, Cultural Competitions, Sports activities, Annual Social gathering etc., NSS Annual Camps are arranged by adopting a village and a School. Various Social awareness programs are organized for the students as well as the village. With the help of the Student Council, National Festivals like Independence Day and Republic Day, Karnataka Rajyotsava is celebrated to instill the spirit of patriotism and pride.</p>		
<b>File Description</b>		<b>Documents</b>
Paste link for additional information		Nil
Upload any additional information		<a href="#">View File</a>
<b>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</b>		
<b>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</b>		
4		
<b>File Description</b>		<b>Documents</b>
Report of the event		No File Uploaded
Upload any additional information		No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)		No File Uploaded
<b>5.4 - Alumni Engagement</b>		
<b>5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>		

Nil	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Kittel Science College is placed in the heart of the city Dharwad built in in the year 1968. The institution is continuously working towards betterment of Society with the Motto "Seek and Ye Shall find" The Principal with the directions of the management is the authority for all the major decisions for progress and development of the institute. Management is cordial and supportive.</p> <ul style="list-style-type: none"> <li>The principal translates information and instructions from the management to the staff members by holding meetings of HOD's and further staff meetings of teaching and non-teaching staff.</li> <li>The principal and IQAC installs various committees with defined objectives under SRC involving teaching staff and students.</li> <li>In consultation with the principal the conveners and members of various associations carry out academic, non-academic, extracurricular, extension activities and student welfare programs.</li> <li>The principal under the guidance of the management constitutes administrative committees such as building committee, purchase committee, hostel committee, discipline committee etc.</li> <li>Meeting of teaching and non-teaching staff is conducted in the beginning and end of every semester.</li> <li>Management appreciates the academic activities of the staff and students in college functions and also in other functions connected to the management.</li> </ul>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>Management guides and directs the Principal in Administrative matters/Admission/Recruitment of temporary staff. . The faculty has freedom to give suggestions to the Principal for the improvement of quality parameters in the institution. Administration is decentralized for various activities through the formation of various committees.</p> <p>Principal is will nominate chairperson for various academic and nonacademic associations/ clubs and coordinates the activities with the consultation of senior staff members.</p> <p>The Heads of the various Departments look after the Department infrastructure, over all development and smooth conduct of the department. Under the leadership of the Principal and SRC, students participate in various events and programs.</p> <p>At the end of the even semester Annual Social day is celebrated and a detailed report is prepared and presented during the annual day function. For the smooth conduct of Annual Social Gathering, Various Committees including student representatives from various Associations are nominated and budget is allotted.</p> <p>Refreshment is provided to all students. Cultural Programme is organized after the Function. During the function awards and prizes of Academic, Non-academic, Sports and other events are presented to the winners in the various fields. The Best Student of the college is selected and felicitated during this program.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>6.2 - Strategy Development and Deployment</b>	
6.2.1 - The institutional Strategic/ perspective plan is effectively deployed	
<p>Management recommends the perspective plan of the institution to the principal for effective implementation.</p> <p>All administrative, academic and research activities are under the direct control of the principal.</p> <ul style="list-style-type: none"> <li>Induction program is conducted every year for B.Sc. I semester students to facilitate them with the, infrastructure and different facilities provided by the college under, academic, non-academic sports multigym, and extension activities and student welfare programs.</li> <li>The conveners of various associations give detailed ideas to the students about the functioning of the associations and selection of secretaries and Joint secretaries</li> <li>Information about the scholarship, awards, prizes are also given.</li> <li>Students are motivated to write articles, stories etc in the college magazine by the concerned staff in charge.</li> <li>Students are given detailed information about the library resources, internet facility, e-book, journals, reference books on competitive exams, general knowledge and current affairs.</li> <li>Students are encouraged and motivated to become secretaries and jt. Secretaries of various associations to develop leadership qualities and increase their confidence level.</li> <li>The principal addresses the students and informs about the importance of discipline, identity card and uniform in the college campus.</li> </ul>	
File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.	
<p>Our Institution is managed and is administered by the Basel Mission Higher Education Centre, Dharwad. Hon'ble Bishop of Karnataka Northern Diocese is the President. The Governing Board is the apex body with regard to the matters in policy making. It also sets a framework for the implementation of the proposed plans. Our esteemed Management do provide and approve the matching financial support for the augmentation of infrastructural facilities. Our esteemed Management do provide the resolution with regard to the promotional benefit due to any staff on a priority basis. The administration of the college is supported by a number of committees and cells like, Discipline, Library, Sports, Career Guidance and Placement, Ladies Association, Eco Club, Debate Union, Examination Committee and Fine Arts, Grievance Redressal Cell, Anti Ragging, Prevention of Sexual Harrassment Cell. Principal earmark necessary financial provisions to conduct the activities of different committees functional in the institution. The vacancy arising due to retirement, death, introduction of unaided subject, excess of workload, our esteemed Management provides qualified and competent human resources for the smooth functioning of the college. Management provides No Objection Certificate in the case of travel to any foreign country and also encourages faculty members to pursue Ph.D.</p>	
File Description	Documents

Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

- College canteen for the students, teaching and non-teaching staffs.
- Fitness centre (multigym) for teaching and non-teaching staffs.
- Co-operative society for long term / short term loans payable at easy affordable instalments.
- Dividends distributed at the end of the year by co-operative society.
- Provident fund for both temporary teaching and non-teaching staff.
- Retired staff has got pension and other funds.
- Farewell function is arranged for retired teaching and non-teaching staff at the end of their superannuation.
- A get-together programme of all staff is arranged at the beginning and end of the semester.
- Management and principal encourage and motivate staff to conduct/attend conferences and workshops.
- ICT facilities for teachers for effective teaching.
- Special leave granted for participation and presenting paper in conferences and seminars.
- Electronic gadgets like LCD, printer for every department to prepare lesson and provide printed study material to students.
- Staff association functions under guidance of principal.
- Maternity leave for female faculty.
- Uniforms for supportive staff.
- Fee concession to the wards of non-teaching staff.
- Solar panels installed in the office and departments for the smooth functioning and to overcome problems during load shed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

With able leadership of Principal, college facilitates the professional growth, curricular development and encourages faculty members to enrich the knowledge, skills and assessment technique by implementing an effective Performance Appraisal System. Teacher's Diary given to each faculty at the commencement of every academic year to record their day to day engagements. All details pertaining to lesson plans, tests, assignments, projects, mentoring, , leave taken etc. are recorded. Faculty members are also evaluated on the basis of various responsibilities entrusted on them. The students can assess the teachers on the following criteria: Regularity in conducting the classes, punctuality , subject presentation for the class, presentation skills, methodology used, interest generated in the subject, interactions, accessibility to teacher, classroom communication skills, role as mentor, effective completion of syllabus in time, subject knowledge and the use of ICT in teaching learning process. The Principal monitors the performance of nonteaching staff and gives them continuous feedback. All teachers have to submit the duly filled proforma of the Performance based Appraisal System and number of classes taken at the end for every semester for the academic year. They suggest corrective measures and mark the areas for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

**6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for**

settling audit objections within a maximum of 200 words

Financial transaction of the Institution is very much transparent. The Principal ensures the effective utilization of financial resources through proper auditing mechanisms. Internal Audit: The administrative staff who is qualified in B.Com. and has a thorough knowledge of accounting procedures, do update the cash book, ledgers and keeps every vouchers, bills properly. For further transparency of the financial transaction, college has facilitated with Tally ERP software. This process has helped the external auditor to prepare the balance sheet comfortably. All financial accounts/matters of the college are audited by M/s. Udupa, a renowned Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main source of funding for the college are fees collected from the students. The resources are mobilized from the student specific fees, Welfare fund, NSS Fund, Students' tuition fees, Admission fees, Registration fees. Optimal Utilization of Resources: Funds availed from the government sources are used for developmental activities, academic resources such as procurement of books, journals and infrastructural development which includes labs, equipment, sports facilities, building, etc. State government funds are promptly availed for introducing innovative programmes, workshop, seminars and conferences, green initiatives of the college, extension activities, internal and external mentoring of selected students and for the activities of various clubs and forums. Financial Assistance by the Management include financing for the construction of buildings and other infrastructure developments, salary to self-financing staff, scholarships for needy students etc. Sufficient funds are used for purchasing new books and overall development of Library. Funding is provided for Seminars, Workshops, Guest Lectures and Orientation Programmes. Funds are used for the development of infrastructure of the Institution. Department quotations are invited and order is placed for the qualitative quotation. The Principal is accountable for all the financial transactions and monitored by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

##### 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

#### INSTITUTIONAL VALUES AND BEST PRACTICES

##### 7.1 - Institutional Values and Social Responsibilities

##### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution gives highest priority to safety and security of all the students, teachers, non-teaching staff and infrastructure of the college. The college has organized an impressive number of formal events related to gender each year. College organizes awareness seminars/special talks by experts on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlights social problems such as women's safety, legal rights of women, dowry, women's health, and cybercrime and cyber security. The college has committees to monitor and address safety, security and social issues like Anti-ragging Committee, Prevention of Sexual Harassment Committee, Internal Complaint Committee (ICC) and College Grievance Redressal Cell. Students do face problems both personal and academic, during their adolescent period. The Counseling committee of the college deals with a holistic approach in helping the students to face the problems and cope with the situation. All student and staff compulsory were their ID cards at all times on the campus thus ensuring non-entry of any outsiders also unauthorized persons. Institute constituted Internal Grievance Cell, installing CCTV cameras & providing round-the-clock security. The security guards are also available at Girls' hostels.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Kittel Science College facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste.

Solid Waste Management:

Polythene bag and plastic were strictly prohibited by the Government of India. Every day the waste is collected in bins and disposed to a place where it can be converted into manure. The ban is applicable to all entities. A campus cleaning program is regularly organized by NSS unit. Collection drives for newspapers and posters have been held by NSS and Green Society. Recycling workshops held amongst students by the NSS unit raise awareness about plastic waste, food waste and menstrual waste.

Liquid Waste Management: Various department and student level sensitization programmes have been organized. Reuse of waste water in the college by channelizing this water in the gardens.

Hazardous chemicals and radioactive waste management: Hazardous waste management of chemicals and bio-wastes of laboratories is pursued as per the guidelines of State pollution Central Board. Such materials are thrown out by garbage van for disposal.

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities (within 200 words).

All festivals like Diwali, Onam, and Christmas etc. are celebrated with equal fervor. We celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities through student societies. Kittel science college encourages and promotes diversity with a range of events. Dramas and Debate will were conducting in Hindi, Kannada, and Urdu language. Magazine committee produces the college magazine with content in English, Hindi, Kannada and Urdu. Library have a book bank for SC/ST/OBC and other students who need additional

help in English, Hindi, Math's, Computer Science etc., Poverty is one of the most critical and common problems in rural areas. This is one of the major obstructions in prevailing the education in rural areas. Our institution is addressing some of these problems by offering very minimal fees during the admission. This is certainly going to bring up literacy rate as more and more parents send their kids to our institution for higher studies. To those who come from very low financial background, our institution provide them text books, library and laboratory facilities so that they are not left with any reason for not attending the college. Institute has also planted various plants in different villages to promote a healthy environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

: Kittel Science College has been committed to educating our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties. Various programmes and activities are organized both by departments as well as committees. The National Cadet Corps (NCC) unit is dedicated to creating a 'sense of patriotic commitment' for national development. The NCC and NSS unit of our college encourage the students to participate in the Independence day and Republic Day celebration. Kittel Science College has an active National Service Scheme (NSS) unit where students engage in community service programmes. National Unity Day is observed with a pledge to celebrate our glorious history of national integration.

To promote the ideal of the Swachh Bharat Abhiyan, NSS Unit organizes cleanliness drives like Swachhta Pakhwada and also initiated the anti-plastic and recycling campaign. International Yoga Day has been observed by the college through sessions. Debate union organizes debates on issues of national relevance,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kittel Science College observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways. Kittel Science College celebrates India's Independence Day. Students, teachers and administrative staff join in the celebrations, which commence with the singing of the National Anthem, and include cultural performances.

The birth anniversary of Mahatma Gandhi programs by the NSS unit is organizing. Kittel Science College undertakes several measures to enlighten students about the importance of hygiene and sanitation on an individual, local, regional and national level. Teacher's Day, is celebrated. Numerous programmes organized by our students on the occasion remember and pay homage to the valuable contributions of the teaching community. Sardar Vallabhai Patel's birthday on 31st October is commemorated as National Unity Day. Kittel Science College organizes different motivational events on Swami Vivekananda's life and teachings on 12th January, observed as National Youth Day. International Yoga Day is celebrating Since 2015. On 25th January, National Voter's Day was organized so as to strive to spread awareness about the importance of elections. Kittel Science College celebrates festivals like Diwali and Christmas. Christmas celebrations every year features the singing of Christmas carols, among other activities

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

##### 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Boost free education: Poverty is one of the most critical and common problems in rural areas. Our institution is addressing some of these problems by offering very minimal fees during the admission. This is certainly going to bring up literacy rate as more and more parents send their kids to our institution for higher studies. Providing facility of Fees on installment basis for financial weaker sections. Providing free internet and computer facilities to rural students. To sensitize parents to understand the importance of education the NSS unit organizes regular Jaatha's in the rural areas. Plantation Programme like Vanamahotsava has become a regular feature.
2. Best practice 2

We aim to build a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness. The campus can be categorized as playgrounds, lawns and gardens. A huge area is left in its natural form and acts as a natural habitat for biodiversity. While cutting trees on campus is strictly prohibited, College plants new trees each year and maintains a botanical Garden. Steel crockery is used in the canteen. We have phased conventional light sources The college uses solar energy.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

##### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Providing extra coaching to needy and academically weaker students beyond working hours to bring them on par with the standards required for good performance.
- The NSS, YRC, SRC Units of the college are vibrant bringing laurels to the college.
- Providing Computer and Internet facility to all science departments.
- Procurement of Books and Journals according to the needs of faculties.
- Exposing students for outdoor learning through educational trips and NSS camp etc.,
- By arranging special talk by experts, students have ample opportunities for interaction.
- Special Leave is granted to the faculty whenever needed.
- Blood donation Camp has been organized by YRC and NSS at regular interval. It has best Impact on the society.

- Swatch Bharat (Clean India) Movement is being regularly organized by the students of our college irrespective of volunteers of NSS, YRC and Eco - Club.

We are giving more preference to the rural background student during admission and we also regularly visit rural area to encourage student community to go for higher studies.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- The NSS, YRC, SRC Units of the college are vibrant bringing laurels to the college.
- Providing Computer and Internet facility to all science departments.
- Procurement of Books and Journals according to the needs of faculties.
- Exposing students for outdoor learning through educational trips and NSS camp etc.,
- By arranging special talk by experts, students have ample opportunities for interaction.
- Special Leave is granted to the faculty whenever needed.
- Blood donation Camp has been organized by YRC and NSS at regular interval. It has best Impact on the society.
- Swatch Bharat (Clean India) Movement is being regularly organized by the students of our college irrespective of volunteers of NSS, YRC and Eco - Club.
- We are giving more preference to the rural background student during admission and we also regularly visit rural area to encourage student community to go for higher studies.